

## **Stallholder Terms & Conditions**

**All stallholders must sign this Stallholder Terms & Conditions form.**

### **1.1 Fees**

As a booking fee and for the right to use the pitch, you must pay the amount shown on the Stallholder Application Form previously sent to you. You will be sent an invoice for the appropriate amount, and this must be paid by 28<sup>th</sup> February 2025 for the early bird special. If after the offer the amount of £75 must be paid by the 18<sup>th</sup> April 2025. Since pitches are limited, bookings will not be confirmed without receipt of funds and a current Certificate of Public Liability Insurance.

### **1.2 Trading days and hours**

Saturday 17<sup>th</sup> and Sunday 18<sup>th</sup> May 2025, 10 am to 4 pm. Stallholders must conduct business from the stall at all times during trading hours.

### **1.3 Temporary basis**

This is a temporary event and the stallholder's role is that of a casual stallholder. An application for a pitch does not guarantee acceptance and Netherby Hall Ltd reserves right to revoke the stallholder's right to a pitch at any time. Preference will be given to local artists and crafters with good presentation and is at Netherby Hall Ltd's discretion. All funds will be reimbursed to unsuccessful applicants.

### **1.4 Venue**

The actual location of the pitch at the event will be at the discretion of Netherby Hall Ltd and may change from time to time. Pitch allocation is on a first come first served basis. It is the stallholder's responsibility to ensure that their stall (including guy ropes, other attachments and all parts of the display) fit on the pitch applied for and allocated to them.

### **1.5 Use of the pitch**

Stallholders must only use and occupy the pitch for retail sales of products as described by stallholders on the Application form. Other stallholders may be permitted to conduct a similar business at the event, however, Netherby Hall Ltd will endeavour to prevent duplication as far as possible. All goods and merchandise offered for sale or sold by stallholders must comply with relevant safety and compliance standards.

### **1.6 Stall Equipment**

Netherby Hall Ltd will provide the stallholder with a chair. Stallholders must provide their own tables, display equipment, battery-operated lighting, equipment necessary for the sale of goods, weather protection, marquees etc. Any electrical equipment must have undergone up-to-date PAT testing.

### **1.7 times for unloading and setting up**

Friday 16<sup>th</sup> May 2025: from 4 pm to 7 pm.

Saturday 17<sup>th</sup> May 2025: from 8.30 am to 9.30 am.

All stallholder vehicles must be parked in the designated area by 9.45 am each day. Vehicles are prohibited from accessing the loading/unloading area during trading hours.

### **1.8 Payment method**

Stallholders will receive an invoice for the appropriate amount before the event. Payment is by BACS, using the details shown on the invoice.

### **1.9 Clean and Proper Condition**

Stallholders must conduct themselves in a proper, polite, and orderly manner always and keep noise to a minimum. Stalls must be kept in a clean and tidy condition and all rubbish must be removed from the pitch.

### **1.10 Insurance**

Stallholders must take out and maintain adequate product insurance at all times, as well as a minimum £5 million Public Liability Insurance policy. This policy must be attached to the application when submitted. If not provided by 5 May 2023, Netherby Hall Ltd reserves the right to refuse the stallholder access to a pitch.

### **1.11 Subletting and Sharing**

Subletting or sharing of pitches is not permitted without prior consent from Netherby Hall Ltd.

### **1.12 Weather**

Netherby Hall Ltd will not be responsible for trade affected by weather conditions. Netherby Hall Ltd will not bear any responsibility for application refunds for cancellations either by traders or Netherby Hall Ltd.

### **1.13 Cancellation of booking**

Cancellation of bookings within 14 days of the event will result in forfeiture of booking fees. In extenuating circumstances, this clause will be applied at Netherby Hall Ltd's discretion.

### **1.14 Raffles/guessing competitions**

No raffles or guessing competitions will be conducted at the event.

### **Submitting this form**

1. By submitting this form, you acknowledge that you hold a current Public Liability Policy for £5,000,000.
2. By signing this form, you acknowledge that Netherby Hall Ltd is indemnified against all claims arising from damage/injury to goods or persons.
3. By signing this form, you confirm that you have paid the relevant fee using the BACS details provided.

**I/we agree to the above terms and conditions.**

**Name:**

**Signed**

**Date:**